

# Westfield Township Board of Trustees

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Regular Meeting

April 21, 2014

Trustee Likley calls the meeting to order at 7:00 PM

Roll call: Likley- aye, Thombs- aye, Schmidt- aye

No Comments from the floor.

## **Fiscal Officer's Report**

Total bills in the amount of \$10,595.00 and the fund status is in the amount of \$726,875.17.

***Likley makes a motion to pay the bills as submitted; seconded by Thombs.***

***Roll call: Thombs- aye, Schmidt- aye, Likley- aye. The motion passes.***

## **Correspondence**

Medina County Planning Services has \$176,000.00 Block Grant Funding available. This grant is due May 9<sup>th</sup> if anyone would like to apply. Owners who are seniors may apply and must be willing to participate. Examples may include tearing down buildings or building ramps. Schmidt asked the newspaper to write an article on this.

Time Warner Cable will send out letters to residents adding format and programming information. This does not apply to many residents in Westfield Township.

## **Minutes to be approved**

***Likley makes a motion to accept the April 7, 2014 minutes with corrections; seconded by Thombs.***

***Roll call: Schmidt- aye, Likley- aye, Thombs- aye. The motion passes.***

## **Minutes to be signed**

**Trustees signed the March 17, 2014 minutes.**

## **Road Report**

- Evans announced that the gates at the rail road crossing on Buffham Road are not functioning yet but the uprights are in.
- Evans is waiting for prices from CCR for road shimming and he plans to shim the west end of Buffham Road. He is also waiting for a quote to motor pave Westfield Landing. Evans thinks he will have the quotes back by the next meeting.
- Evans welded the legs back on the park benches and painted them.
- Evans is continuing to research the TBO mapping program for the signs. He told the trustees that the price is less than last year (\$12,000 last year to \$7,500 this year) and is looking into sharing the cost with Lafayette Township. Likley asked if there were barcodes on each sign and

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Evans said that all the replaced signs have barcodes. The mapping program provides 2000 labels and the township has close to 1000 signs.

- Likley asked if there was any grant money available and Evans said he would look into 3M since they are the ones with the labels.
- Evans discussed the empty salt bay and he would like to contact CUE to purchase 200 tons in order for the township to be prepared for next year.

***Likley makes a motion to purchase 200 tons of salt from CUE to supplement ODOTS salt purchase; seconded by Thombs.***

***Roll call: Schmidt- aye, Likley- aye, Thombs- aye. The motion passes.***

- Likley asked Evans about the fence removal on Kennard Road and he said it was already done.
- Evans also said the township removed the fence (Westfield Farms) but it is the responsibility of the property owner to put it back up after the ditch is graded.
- Evans mentioned that the Ballash Road gully's box culvert was in good shape.

## **Cemetery and Parks**

- Friendsville Road Cemetery has already been mowed and cleaned-up for Easter visitors.
- Thombs checked and \$300.00 was sent last year for planters and gravel at Township Park.

***Thombs makes a motion to refurbish planters in the amount of \$100.00 seconded by Likley.***

***Roll call: Thombs- aye, Schmidt- aye, Likley- aye. The motion passes.***

- Likley would like the trustees to look into the amount they give for the mowing of the Circle Park in Westfield Village.

***Thombs makes a motion to donate \$30.00 for the prizes for the Memorial Parade; seconded by Likley.***

***Discussion:*** Schmidt had some reservations to having the prizes be a plant for the kids. Thombs will talk with Nancy Powell regarding this.

***Roll call: Thombs- aye, Schmidt- aye, Likley- aye. The motion passes.***

## **Zoning Report**

- Lot Combination was made with the assistance of Assistant Prosecutor Karas and the owner.
- 3 copies of the Mylar were signed by the trustees.
- Schmidt complimented ZI Sims' professional efforts regarding the Greenwich Road mini storage development.
- Zoning Map was reviewed by Rob Henwood from the Medina County Planning Services for correctness with the previous annexation of Creston and Seville. Copies can be made and distributed to the BZA and ZC by Zoning Secretary Porter.

***Likley makes a motion to use the Wind Energy and Outdoor Wood Fired Boiler Applications in the township; seconded by Thombs.***

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**Roll call: Schmidt- aye, Likley- aye, Thombs- aye. The motion passes.**

- Schmidt has been looking at the zoning of Agricultural Uses and ZI Sims will follow-up.
- Best Wishes are sent to the Sims family. Carolyn's husband is recovering from a heart attack and she is at home with her family but gave a Zoning Report to Likley before the meeting.

## **Old Business**

- Likley talked with the Health Department regarding the spraying for mosquitoes and the free "pucks" that can be placed in standing water and culverts. The Health Department said the "pucks" are good for larva but not for the adult mosquitoes. Evans will contact Valley View to start spraying when it is over 50 degrees at night. Weekly treatments in the Clayton Road area will be authorized by the trustees.

***Likley makes a motion to have Valley View spray for mosquitoes at the Clayton Road area at the price of \$50.00 per application; seconded by Schmidt.***

**Discussion:** Schmidt would like pucks to still be used in other areas such as road drainage, storm water sewers, water retention areas and others. Thombs will communicate with Lee regarding notifying Valley View.

**Roll call: Schmidt- aye, Likley- aye, Thombs- aye. The motion passes.**

The Trustees discussed at length the pros and cons of selling the American Tower Lease for \$156,000 versus having the company continue to pay \$1,058.00 monthly for a total of \$12,696.00 a year. Likley told the trustees that with the current contract the company only has to provide the township with a 30 day notice to pull the tower down and the township would receive no additional revenue.

Schmidt commented that with the rapid advancement of technology we don't know what the future will hold for cellular service changes.

Likley discussed that the current contract has a 5 year renewal and a 15% increase on their monthly rate.

Thombs discussed the investment of the \$156,000.00 and township budgeting funds.

Schmidt would like to get advice from Thorne after he views the contract offer.

Likley will be meeting with Thorne next Monday and will get his feedback and also discuss the Fire Contract that was amended and sent to Mr. Hudson (Legal Counsel for Westfield Center Village).

## **New Business**

- Baker Sand and Gravel Bonds- Trustees have signed to release the bonds after Thorne reviewed.

***Likley makes a motion to release License Bond # 448897 and License Bond # 446340; seconded by Thombs.***

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**Discussion:** The bond does state that the land must be put back to “usable” after the mining was completed. The person paying on the bond hasn’t owned the land for years.

***Roll call: Schmidt- aye, Likley- aye, Thombs- aye. The motion passes.***

***Likley makes a motion to accept Resolution 2014-18, Open Records Policy which states that the Fiscal Officer Zweifel is willing to establish office hours; seconded by Schmidt.***

**Discussion:** Tuesday and Thursday from 10 AM to 12 PM and 5-6:00 PM on the 1<sup>st</sup> and 3<sup>rd</sup> Mondays for both the township and WFRD.

***Roll call: Thombs- aye, Schmidt- aye, Likley- aye. The motion passes.***

***Thombs makes a motion to accept Resolution 2014-19 that declares the Trustees’ support of the Tuscarawas Valley Aquifer as being declared as a sole source water supply; seconded by Likley.***

**Discussion:** This Resolution supports the Tuscarawas Valley Aquifer as the sole water source to many people. Thombs mentioned that the resolution would be suffice and the trustees did not need to write letters as previously mentioned in past meetings.

***Roll call: Schmidt- aye, Likley- aye, Thombs-aye. The motion passes.***

- Driving Policy- Likley suggests implementing the OPTARMA recommended Driving Policy for any employee who drives the township vehicles (full time, part-time and/or emergency), to provide consent for the township to review driving records through the Ohio Bureau of Motor Vehicles. The cost will be reimbursed to the township by OTARMA Insurance so there will be no cost to the township or employee. Driving records will be placed in their personnel file.

***Likley makes a motion to adopt Westfield Township Driving Policies to include OTARMA’s recommendation to provide all employees’ driving records on file at the town hall; seconded by Schmidt.***

**Discussion:** Likley will make correction of date and then provide to the employees who drive. Thombs will discuss the driving policy with Evans.

***Roll call: Thombs- aye, Schmidt- aye, Likley- aye. The motion passes.***

***Thombs makes a motion to support the Cloverleaf School Levy that is on the May ballot; seconded by Likley.***

**Discussion:** The trustees agreed with Schmidt that there is a direct correlation between home values and great schools.

***Roll call: Likley- aye, Thombs- aye, Schmidt- aye. The motion passes.***

- Health Insurance for township employees- Bob Lamb will provide the trustees with a variety of health insurance policies since The Ohio Plan has decided to stop providing health insurance.

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Fletcher and Evans are the employees who will be affected. The trustees are looking into comparable insurance to the insurance the employees presently have at comparable prices. The trustees will make a decision by May 31, 2014.

***Likley makes a motion to hold a Special Meeting on April 28, 2014 at 6:30 for the purpose of General Business, Executive Session and Health Insurance discussion with Legal Counsel; seconded by Thombs.***

***Roll call: Thombs- aye, Schmidt- aye, Likley- aye. The motion passes.***

**Announcement:**

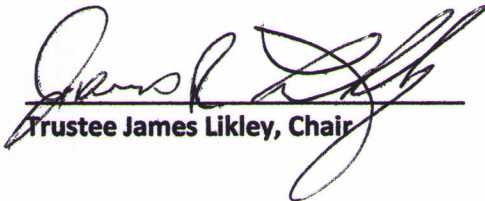
- Special Meeting on April 28, 2014 @ 6:30 PM
- WFRD reg. mtg. on May 5, 2014 @ 6:00 PM
- Trustee reg. mtg. on May 5, 2014 @ 7:00 PM

***Likley makes a motion to adjourn at 9:00 PM; seconded by Thombs.***

***Roll call: Schmidt- aye, Likley- aye, Thombs.***

**Minutes Respectfully Submitted by:**

**Cheryl Porter, Zoning Secretary**

  
Trustee James Likley, Chair

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Trustee William Thombs

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Trustee Michael Schmidt